

## 樣辦訂購表格 SAMPLE ORDERING FORM

姓名: Contact Name:		日期: Date:	
電話: Contact No.:		公司名稱: Company Name:	
送貨地址: Delivery Address:			

產品型號: Product Code:	產品類型: Product Category:	件數: Order Quantity:

### 送貨費用及條款 Delivery charge, terms and conditions

\*送貨為速遞形式, 確認樣辦後我們會儘快聯絡客戶, 並在取得聯絡後3天內寄出樣辦。

\*運費將在客戶收貨時直接交付速遞公司。

\*如速遞到場後未能有人收貨, 或無法由管理署等代收, 客戶須自行與速遞公司安排有關重新送貨及相關運費事宜。

\*為確保每位客戶能取得樣辦, 每個工程項目只限免費索取10件樣辦, 如若客戶須要更多樣辦, 每件樣辦須額外收取HKD10/件, 詳情請向我們查詢。

\*Delivery will be arranged by courier, we will contact clients as soon as possible to confirm sample order and will send out samples in 3 days after confirmation.

\*Delivery fee will be collected by courier upon parcel collection.

\*Please ensure the contact number provided can be reached and reciver is available at the time of delivery, clients will have to rearrange delivery and fee directly with couriers if delivery cannot be made.

\*To ensure stable supply to all clients and households, each projects can collect a max. of 10 pcs samples for free, otherwise HKD10/pc will be charged for each extra samples, please feel free to contact us if you need so.